



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

20 JUNE 2023

NOTICE OF MEETING

Tracking No: 105

**MEETING WITH THE SCHOOL HEADS
RE: SUBMISSION OF LIQUIDATION REPORTS**

To: Heads, Public Elementary and Secondary Schools (Non-IUs)
Administrative Officers II
Administrative Assistant III
Administrative Assistant II
All Others Concerned

Please be informed that there will be a meeting on June 21, 2023 at 1:30 pm via Google Meet using this link <https://meet.google.com/fof-evaf-fdq> to discuss the following agenda:

1. Percentage Taxes
2. Revised Chart of Accounts
3. Additional documents for repairs and maintenance
4. Waste Materials Report
5. Other matters

Your 100% attendance is hereby enjoined.

For:

CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

By:


ANTONIO P. FAUSTINO JR. 
OIC-Assistant Schools Division Superintendent



Brgy. PotoI, Tayabas City



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